



LEGISLATIVE
BUDGET
COMMISSION

**Committee Meeting Packet
for
Thursday, June 13, 2002**

**(Please bring this packet to the committee meeting.
Duplicate materials will not be available.)**

LEGISLATIVE BUDGET COMMISSION AGENDA

June 13, 2002

1:00 – 5:00 PM

Room 412, Knott Building

Members:	Senator Lisa Carlton	Representative Randy John Ball
	Senator Victor Crist	Representative Paula Dockery
	Senator Daryl Jones	Representative Ronald A. Greenstein
	Senator Jim King	Representative Carlos A. Lacasa
	Senator Tom Rossin	Representative Evelyn J. Lynn
	Senator Jack Latvala	Representative Sandy Murman
	Senator Ronald A. Silver	Representative Rob Wallace

I. Consideration of the following budget amendments for Fiscal Year 2001-2002:

- A. EOG B2002-0781, Agency for Workforce Innovation
- B. EOG B2002-0774, Agriculture and Consumer Services
- C. EOG B2002-0874, Business and Professional Regulation
- D. EOG B2002-0852, Lottery
- E. EOG B2002-0869, Children and Family Services
- F. EOG B2002-0876, Children and Family Services
- G. EOG B2002-0932, Children and Family Services

II. Consideration of the following budget amendments for Fiscal Year 2002-2003:

- A. EOG B2003-0036, Agency for Health Care Administration
- B. EOG B2003-0022, Management Services
- C. EOG B2003-0034, Juvenile Justice

III. Briefing - Special Project Monitoring Update

IV. Meeting Schedule

Department: Agency for Workforce Innovation

EOG Number: B2002-0781

Problem Statement: The “Temporary Extended Unemployment Compensation Act of 2002” (Title II of the “Job Creation and Worker Assistance Act of 2002,” the Economic Stimulus package) provides up to 13 additional weeks of unemployment compensation benefits to individuals who filed a claim on or after March 12, 2000, who have exhausted their regular unemployment compensation benefits. The temporary assistance applies to individuals who are unemployed at any time between March 9, 2002 and December 31, 2002, at which time the program ends.

The agency projects that Florida has approximately 122,000 persons who are potentially eligible for temporary extended unemployment compensation benefits under the new law for the remainder of FY 01-02. The agency needs additional budget authority to administer and implement the provisions of the “Temporary Extended Unemployment Compensation Act of 2002.”

Agency Request: The agency requests \$164,350 of additional budget authority in the Expense category and \$200,000 in the Information Management Center – DLES category in the Employment Security Administration Trust Fund to administer the Temporary Extended Unemployment Compensation Program through the remainder of the fiscal year. This authority to spend federal trust funds will be used for application programmers needed to modify existing systems to process the temporary extended unemployment compensation claims and generate the required reports; (1,694 programming hours @ approximately \$97 per hour); and increased data processing costs assessed by the Department of Labor and Employment Security’s Information Management Center associated with processing an additional 122,166 unemployment compensation claims, totaling approximately \$337.4 million.

If the additional budget authority is not approved as requested, the agency will be unable to comply with the agreement between the Governor (on behalf of the State) and the U.S. Department of Labor which authorizes the agency to utilize available federal dollars to administer and implement the provisions of the “Temporary Extended Unemployment Compensation Act of 2002” and approximately 122,000 Floridians who could otherwise receive assistance in the current state fiscal year would be denied relief.

Governor’s Recommendation: Recommend approval to increase budget authority by \$364,350 in the Employment Security Administration Trust Fund for computer-related expenses resulting from the increase in unemployment compensation claims.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor’s Office.

Senate Subcommittee: General Government
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House Committee: Transp. & Economic Dev. Appropriations
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Line Item No.	Budget Entity / Fund / Appropriation Category Title		REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
	LAS/PBS Account Number	CF	Appropriation	Appropriation	Appropriation
AGENCY FOR WORKFORCE INNOVATION					
UNEMPLOYMENT COMPENSATION					
Employment Security Administration TF:					
2134	Expenses 75200200-040000-00-2195		164,350	164,350	
2137A	Information Management Center - Department of Labor and Employment Security 75200200-210006-00-2195		200,000	200,000	

Department: Department of Agriculture and Consumer Services

EOG Number: B2002-0774

Problem Statement: The Citrus Budwood Program assists growers and nurserymen in the production of superior citrus nursery stock. The program operates greenhouses and a nursery for growing young citrus trees and observing disease symptoms on specific indicator plants. In addition, the program supervises growers producing registered citrus nursery stock that preserves the identity of the nursery propagations and maintains records of program activities leading to the registration of 5 to 7 million nursery trees each year.

The 1997 Legislature transferred the funding of the Citrus Budwood Program from General Revenue Fund to the Citrus Inspection Trust Fund. Chapter 98-396, Laws of Florida, allows the Department of Agriculture and Consumer Services to pay for the Citrus Budwood Registration Program from budget transfers within the agency in the event that the program could not be funded from the Citrus Inspection Trust Fund. The citrus industry has agreed to pay \$250,000 of the current \$714,611 budget for the Citrus Budwood Registration Program; therefore, \$464,611 in additional budget authority is needed in the General Inspection Trust Fund to support the program.

Beginning in Fiscal Year 1999-2000, the agency has received annual approval for transfers from the Citrus Inspection Trust Fund to the General Inspection Trust Fund to continue program operations. Historically, the department had sufficient cash to support this fund transfer due to budget reversions.

Agency Request: This is to request a realignment of \$464,611 in the Salaries and Benefits category from the Citrus Inspection Trust Fund to the General Inspection Trust Fund. Due to reversions, the department estimates sufficient revenues exist in the General Inspection Trust Fund to support this shift in appropriation in FY 2001-02.

Governor's Recommendation: Recommend approval to decrease the Citrus Inspection Trust Fund by \$464,611 and increase the General Inspection Trust Fund by \$464,611 in the Salaries and Benefits category for the Citrus Budwood Program.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

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House Committee: General Government Appropriations
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Line Item No.	Budget Entity / Fund / Appropriation Category Title LAS/PBS Account Number	CF	REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
			Appropriation	Appropriation	Appropriation
DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES					
	AGRICULTURAL ECONOMIC DEVELOPMENT PLANT PEST AND DISEASE CONTROL				
1486	Citrus Inspection Trust Fund Salary and Benefits 42170600-010000-00-2093		(464,611)	(464,611)	
1486	General Inspection Trust Fund Salary and Benefits 42170600-010000-00-2321		464,611	464,611	

Department: Department of Business and Professional Regulation

EOG Number: B2002-0874

Problem Statement: For Fiscal Years 2000-01 and 2001-02, the Department of Business and Professional Regulation was appropriated funds for the design, development and implementation of a statewide single licensing software and web portal system. The new system will provide licensees access 24-hours a day, seven days a week to online services.

Historically, the Technology Resource Center (TRC) at the Department of Management Services (DMS) has hosted large volumes of the department's licensing data. In February 2001, the department entered into an agreement with Accenture LLP to provide data host services plus software maintenance. The agreement states that the department will provide \$0.39 per licensee, per month for four years for services. In August 2001, the Division of Real Estate converted to the new Statewide Licensing System and Internet Portal. In January 2002, it was followed by the Division of Certified Public Accountancy, and the Construction Industry, Asbestos Consultants, Building Code Administrators/Inspectors, Harbor Pilots, and Electrical Contractors. In May 2002, all other professions converted to the new licensing system, and Accenture is hosting all DBPR data and providing maintenance for the new licensing system.

At the beginning of the 2001-02 Fiscal Year, the department was paying monthly hosting and processing fees to the TRC for all of the Professional Regulation Trust Fund programs. All of the current amounts appropriated for the data processing charges are in the special category "Data Processing Services- TRC" from the Professional Regulation Trust Fund. Since these services are now being provided by the contracted vendor in lieu of the TRC, the Comptroller's Office has requested that this obligation be paid from the Other Data Processing Services appropriation category. In addition, the department's operating budget authority for in-house technology staff and expenses will no longer be needed, and these funds need to be transferred to the new appropriation category as well to help pay for the contact.

Agency Request: In Fiscal Year 2001-2002, the projected cost for data processing and application management services for the Division of Real Estate is \$1,013,474. For the Division of Professions, the cost for the first group of professions to go on-line is \$245,915. These professions include the Construction Industry, Asbestos Consultants, Building Code Administrators/Inspectors, Harbor Pilots and Electrical Contractors. The cost for the Division's second group of professions to go on-line is \$78,847. These professions include Cosmetologists, Architects/Interior Designers, Landscape Architects, Veterinarians and others. The total charges due to Accenture are \$1,338,236. To comply with the Comptroller, the department requests the establishment of the Other Data Processing Services category and the transfer of \$1,338,236 from the Professional Regulation Trust Fund to this category in order to pay for contract services.

Governor's Recommendation: Recommend approval to decrease the Administrative Trust Fund by \$377,000 and the Professional Regulation Trust Fund by \$961,236 from various appropriation categories and increase the Professional Regulation Trust Fund by \$1,338,236 in the Other Data Processing category for contract payments to Accenture LLP.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

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House Committee: Appropriations

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Line Item No.	Budget Entity / Fund / Appropriation Category Title LAS/PBS Account Number	CF	REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
			Appropriation	Appropriation	Appropriation
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION					
	OFFICE OF SECRETARY AND ADMINISTRATION ADMINISTRATIVE TRUST FUND INFORMATION TECHNOLOGY				
2239	Salaries and Benefits 79010300-010000-00-2021		(79,641)	(79,641)	
2240	Expenses 79010300-040000-00-2021		(83,701)	(83,701)	
2240C	Data Processing Services - TRC 79010300-210010-00-2021		(207,944)	(207,944)	
2240D	Other Data Processing 79010300-210014-00-2021		(5,714)	(5,714)	
	PROFESSIONAL REGULATION PROGRAM PROFESSIONAL REGULATION TRUST FUND COMPLIANCE & ENFORCEMENT				
2250	Real Estate Recovery Fund 79050100-110161-00-2547		(249,065)	(249,065)	
2246	Unlicensed Activity 79050100-100399-00-2547		(331,408)	(331,408)	
2245	Operating Capital Outlay 79050100-060000-00-2547		(5,340)	(5,340)	

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		CF	Appropriation	Appropriation
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION				
	PROFESSIONAL REGULATION PROGRAM PROFESSIONAL REGULATION TRUST FUND STANDARDS & LICENSURE			
2261A	Data Processing Services - TRC 79050200-210010-00-2547	(360,763)	(360,763)	
2254	Operating Capital Outlay 79050200-060000-00-2547	(14,660)	(14,660)	
N/A	Other Data Processing Services 79050200-210014-00-2547	1,338,236	1,338,236	

Department: Department of Lottery

EOG Number: B2002-0852

Problem Statement: The appropriations for fees paid to vendors for sales of scratch-off tickets is \$16,277,813, and for the on-line games contract is \$31,545,312 for fiscal year 2001-2002. These appropriations were based on the February 19, 2001, Revenue Estimating Conference sales projection of \$639,500,000 and \$1,658,400,000, respectively. Current sales projections show that the department will exceed these previous projections and will therefore be obligated to pay more fees to vendors than is appropriated. Because of the increased sales, an additional \$925,674 is needed to cover the remaining scratch-off ticket purchase obligations and \$977,000 to cover the remaining on-line games contract obligations through June 30, 2002.

Agency Request: Due to higher than anticipated sales, additional funds in the amount of \$1,902,674 are needed to cover the remaining contractual obligations of the scratch-off ticket and on-line games contracts. If this request is not approved, the Lottery would potentially have to suspend sales of scratch-off tickets and on-line games.

Governor's Recommendation: Recommend approval to increase budget authority by \$1,902,674 from the Administrative Trust Fund to cover the contract costs reflecting increases in instant-ticket and on-line games sales.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

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Line Item No.	Budget Entity / Fund / Appropriation Category Title		REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
	LAS/PBS Account Number	CF	Appropriation	Appropriation	Appropriation
DEPARTMENT OF LOTTERY					
PROGRAM: LOTTERY OPERATIONS					
<u>Lottery Operations</u>					
Administrative Trust Fund					
2578A	Special Category - Instant Ticket Purchase				
	36010000-101740-00-2021		925,674	925,674	
2578C	Special Category - Online Games Contract				
	36010000-102381-00-2021		977,000	977,000	

Department: Department of Children and Family Services

EOG Number: B2002-0869

Problem Statement: The Department of Children and Families (DCF) administers the Temporary Cash Assistance Program, an entitlement program authorized in Chapter 414, Florida Statutes. DCF estimates that the total budget authority required to fund the Temporary Cash Assistance Program for Fiscal Year 2001-02 is \$227,418,119; however, the authorized budget in the Financial Assistance Payments - Cash Assistance category within the Economic Self-Sufficiency program is \$220,141,213, resulting in a projected budget shortfall of (\$7,276,906) for the current fiscal year.

Agency Request: This amendment proposes to utilize three separate sources of funds to make up this shortfall: A projected surplus in the Salaries and Benefits category in the Comprehensive Eligibility Services budget entity; projected surpluses in the Adult Congregate Living Facility Care Supplement and Foster Home Care Supplement categories, which make up the Optional State Supplementation (OSS) program budgeted in the Special Assistance Payments budget entity; and a portion of the federal supplemental award from the Temporary Assistance for Needy Families (TANF) block grant. These three funding sources should be sufficient to meet the additional payment obligation that has resulted from a Cash Assistance caseload increase in the current fiscal year.

Due to staff turnover and position vacancies, a \$1,000,000 General Revenue surplus in the Salaries and Benefits category is projected for the current fiscal year in the Comprehensive Eligibility Services budget entity, and a \$2,205,319 General Revenue surplus is anticipated in the OSS program. These surpluses became available because in January 2002, the Agency for Health Care Administration (AHCA) implemented a legislative directive to provide Medicaid coverage for certain services offered by the OSS program. The additional Medicaid matching dollars freed up part of the General Revenue budgeted in OSS. The amount of \$4,071,587 from the TANF supplemental grant funds awarded to the state for the current fiscal year would be used to offset the portion of the projected deficit that exceeds the available surpluses.

Governor's Recommendation: Recommend approval to transfer \$3,205,319 in General Revenue appropriation and increase TANF budget authority by \$4,071,587 from the Administrative Trust Fund to cover a projected shortfall in the Cash Assistance Program.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

Senate Subcommittee: Health and Human Services
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Line Item No.	Budget Entity / Fund / Appropriation Category Title LAS/PBS Account Number		REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
		CF	Appropriation	Appropriation	Appropriation
DEPARTMENT OF CHILDREN AND FAMILY SERVICES					
ECONOMIC SELF SUFFICIENCY PROGRAM					
<u>SPECIAL ASSISTANCE PAYMENTS</u>					
General Revenue Fund					
450	Adult Congregate Living Facility Care Supplement 60910705-110007-00-1000		(895,984)	(895,984)	
451	Foster Home Care Supplement 60910705-110105-00-1000		(1,309,335)	(1,309,335)	
<u>COMPREHENSIVE ELIGIBILITY SERVICES</u>					
General Revenue Fund					
432	Salaries and Benefits 60910702-010000-00-1000		(1,000,000)	(1,000,000)	
<u>WORK AND GAIN ECONOMIC SELF-SUFFICIENCY AND EMPLOYMENT SUPPORTS</u>					
General Revenue Fund					
460	Cash Assistance 60910706-110012-00-1000		3,205,319	3,205,319	
460	Administrative Trust Fund Cash Assistance 60910706-110012-00-2021		4,071,587	4,071,587	

Department: Department of Children and Family Services

EOG Number: B2002-0876

Problem Statement: The Department of Children and Families (DCF) and the Agency for Health Care Administration (AHCA) entered into an interagency agreement in order to pay for the Medicare Part B Home Health Benefit Program, also called the “QI-2 Program.” The agreement prescribes that DCF process payments to individuals for the portion of the Medicare Part B premium that is attributable to the QI-2 Program, and receive reimbursement from AHCA. Based on a projected caseload of 16,596 eligible individuals at an annual payment of \$37.08, the estimated amount that will be reimbursed by AHCA for Fiscal Year 2001-02 is \$615,380. DCF estimates that the Department has insufficient trust fund budget authority to cover the projected total payment required by the QI-2 Program for the current fiscal year.

Agency Request: The Department requests an increase of \$615,380 in the Administrative Trust Fund in the Cash Assistance category in order to pay for the QI-2 Program for Fiscal Year 2001-02. If this action is not approved, the department will be unable to process payments to eligible clients and will be out of compliance with federal requirements and with the terms of the interagency agreement with AHCA.

Governor’s Recommendation: Recommend approval to increase budget authority by \$615,380 from the Administrative Trust Fund for payments to clients enrolled in the Medicare Part B Home Health Benefit Program.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

Senate Subcommittee: Health and Human Services
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House Committee: Health and Human Services Appropriations
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Line Item No.	Budget Entity / Fund / Appropriation Category Title		REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
	LAS/PBS Account Number	CF	Appropriation	Appropriation	Appropriation
DEPARTMENT OF CHILDREN AND FAMILY SERVICES					
460	ECONOMIC SELF SUFFICIENCY PROGRAM <u>WORK AND GAIN ECONOMIC SELF-SUFFICIENCY AND EMPLOYMENT SUPPORTS</u> Administrative Trust Fund Cash Assistance 60910706-110012-00-2021		615,380	615,380	

Department: Department of Children and Family Services

EOG Number: B2002-0932

Problem Statement: The Department of Children and Families (DCF) submits hard copies of fingerprints to the Federal Bureau of Investigation (FBI) to check the background of prospective caregivers of children in the Department's custody. It takes approximately two to three months to receive the results of these fingerprint submissions. The Federal Department of Law Enforcement (FDLE) has recommended to the Governor's Blue Ribbon Panel Supporting Child Protection that DCF should improve this practice by converting to a process of electronic transmission of fingerprint images. Taking this action would improve the legibility of fingerprints and shorten the timeframe for FBI verification down to between 24 and 72 hours.

There is sufficient budget authority in the Expenses and Grants and Aid - Child Protection categories to pay for the cost of the fingerprint scanning devices, but neither of these two categories are authorized to pay for equipment. Budget must be transferred from Expenses and Grants and Aid - Child Protection to Operating Capital Outlay, which is the category authorized for equipment purchases.

Agency Request: This amendment requests the transfer of \$161,809 in Tobacco Settlement Trust Fund from Expenses, and \$213,042 (\$75,045 in Tobacco Settlement Trust Fund and \$137,997 in Federal Grants Trust Fund) from Grants and Aid - Child Protection to Operating Capital Outlay in the Child Protection and Permanency budget entity, Family Safety Program. If this transfer is not approved, the Department will be unable to purchase Live Scan fingerprinting devices to improve the safety of children in its custody.

Governor's Recommendation: Recommend approval to transfer \$236,854 in Tobacco Settlement Trust Fund appropriation from the Expenses and Grants and Aids-Child Protection categories to the Operating Capital Outlay category and \$137,997 in Federal Grants Trust Fund appropriation from Grants and Aids-Child Protection category to the Operating Capital Outlay category for the purchase of Live Scan fingerprinting devices for the Family Safety Program.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

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Line Item No.	Budget Entity / Fund / Appropriation Category	CF	REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
	Title / LAS/PBS Account Number		Appropriation	Appropriation	Appropriation
DEPARTMENT OF CHILDREN AND FAMILY SERVICES					
	<u>Family Safety Program</u>				
	CHILD PROTECTION AND PERMANENCY				
	Tobacco Settlement Trust Fund				
	Expenses				
346	60910304-040000-00-2122		(161,809)	(161,809)	
	G/A-Child Protection				
349	60910304-103034-00-2122		(75,045)	(75,045)	
	Operating Capital Outlay				
NA	60910304-060000-00-2122		236,854	236,854	
	Federal Grants Trust Fund				
	G/A-Child Protection				
349	60910304-103034-00-2261		(137,997)	(137,997)	
	Operating Capital Outlay				
347	60910304-060000-00-2261		137,997	137,997	

Department: Agency for Health Care Administration

EOG Number: B2003-0036

Problem Statement: The 2002-03 General Appropriations Act included issues to outsource Human Resource Activities as well as the transfer of the Practitioner Regulation function from the Agency for Health Care Administration to the Department of Health. The transfer of the Practitioner Regulation function included the movement of six infrastructure positions as well as 253 direct positions. Two of the six infrastructure positions transferred to the Department of Health are also Human Resource positions.

Through an inadvertent error in drafting the appropriations act the two human resource positions transferred to the Department of Health were also eliminated in the issue to outsource Human Resource Activities. Therefore, the Agency's authorized positions were cut by four positions instead of two.

Agency Request: The Agency is requesting that the two positions and appropriations be transferred back to the Agency for Health Care Administration from the Department of Health in accordance with sections 216.262 (1)(a)5, Florida Statutes, which allows for adjustments of authorized positions because of errors in appropriations acts; and 216.292(11), Florida Statutes, which allows the necessary adjustments of appropriations and positions related to reorganizations that have not been provided for in the General Appropriations Act. If the positions are not restored the agency will be required to eliminate these two positions twice from currently authorized positions to be in compliance with positions appropriated by the 2002-03 General Appropriations Act. This will impact the agency's ability to meet state and federal requirements for their programs.

Governor's Recommendation: Recommend approval to transfer \$92,046 in trust fund appropriation, 2 positions and \$55,058 in salary rate from the Department of Health to the Agency for Health Care Administration.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

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Line Item No.	Budget Entity / Fund / Appropriation Category Title LAS/PBS Account Number	CF	REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
			Appropriation	Appropriation	Appropriation
AGENCY FOR HEALTH CARE ADMINISTRATION					
	Health Care Administration (68000000) Administration and Support (68200000) Exec Dir/Supp Svcs (1602000000)				
	Positions and Rate				
	Positions	2.0			
	Salary Rate	55,058			
188	Health Care Trust Fund Salaries and Benefits 68200000-010000-00-2003		69,930	69,930	
190	Health Care Trust Fund Expenses 68200000-040000-00-2003		22,116	22,116	

Line Item No.	Budget Entity / Fund / Appropriation Category Title		REQUESTED BY AGENCY	RECOMMENDED BY GOVERNOR	APPROVED BY THE LEGISLATIVE BUDGET COMMISSION
	LAS/PBS Account Number	CF	Appropriation	Appropriation	Appropriation
DEPARTMENT OF HEALTH					
Executive Direction & Support Services					
Exec Dir/Supp Svcs (1602000000)					
Positions and Rate					
Positions					
(2.0)					
Salary Rate					
(55,058)					
Medical Quality Assurance Trust Fund					
491	Salaries and Benefits				
	64100200-010000-00-2352		(69,930)	(69,930)	
Medical Quality Assurance Trust Fund					
493	Expenses				
	64100200-040000-00-2352		(22,116)	(22,116)	

Department: Department of Management Services

EOG Number: B2003-0022

Problem Statement: The Florida Black Business Investment Board (BBIB) is currently funded in the Executive Office of the Governor, Office of Tourism, Trade and Economic Development (OTTED). Chapter 2002-180, Laws of Florida, established the BBIB as a not-for-profit corporation on July 1, 2002. The corporation is authorized to lease its employees who are employed prior to the effective date of the bill from the Department of Management Services for the purpose of providing state sponsored benefits. For Fiscal Year 2002-03, funds are appropriated in OTTED to the Black Business Investment Board for operations. The BBIB will contract with the DMS for five leased positions.

In order to implement Chapter 2002-180, Laws of Florida, and pursuant to authority provided in s. 216.262 (1)(a)5, F.S., additional positions and budget authority are needed in the Department of Management Services for the Florida Black Business Investment Board

Agency Request: To enable the department to meet its obligations, the department requests authority to establish five positions and to increase budget authority in the Administrative Trust Fund, Salaries and Benefits category, in the amount of \$350,000. Existing rate within the department will be redistributed for these positions.

Governor's Recommendation: Recommend approval to increase budget authority by \$350,000 from the Administrative Trust Fund and establish five positions in excess of the number fixed by the Legislature for the Florida Black Business Investment Board initiative.

Commission Staff Comments: Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

Senate Subcommittee: General Government
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House Committee: General Government Appropriations
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			Appropriation	Appropriation	Appropriation
DEPARTMENT OF MANAGEMENT SERVICES					
	ADMINISTRATION PROGRAM STATE EMPLOYEE LEASING				
	Positions and Rate				
	Positions	5	5		
	Salary Rate	263,047	263,047		
2742	Administrative Trust Fund Salaries and Benefits 72010300-010000-00-2021		350,000	350,000	
	FACILITIES PROGRAM				
	Positions and Rate				
	Positions				
	Salary Rate	(163,047)	(163,047)		
	WORKFORCE PROGRAM				
	Positions and Rate				
	Positions				
	Salary Rate	(100,000)	(100,000)		

Department: Juvenile Justice

EOG Number: B2003-0034

Problem Statement: The Department of Juvenile Justice seeks to transfer funds between appropriations categories in order to outsource food services in three state-operated residential commitment facilities including the A.G. Dozier School, the Jackson County Juvenile Justice Offender Corrections Center, and the Falkenburg Academy. Implementation of this outsourcing plan will build upon the department's recently completed detention center food services outsourcing initiative.

In conjunction with the plan to outsource food services for three state-operated residential facilities, the department also proposes to reassign an existing food service FTE within the residential corrections program in each region for food services program oversight, monitoring and accountability. To ensure statewide coordination of these activities among the three regions, the department seeks to transfer one FTE from the residential corrections program to the Detention program. This FTE will be responsible for statewide food services oversight for all Juvenile Justice programs.

Agency Request: In order to carry out the plan to outsource food services at the A.G. Dozier School, the Jackson County Juvenile Justice Offender Corrections Center, and the Falkenburg Academy, the agency requests the following budget transfers:

1. Delete 29 FTE and \$504,835 in salary rate from the residential corrections program and add these FTE to Executive Office of the Governor reserve.
2. Transfer \$1,107,445 of General Revenue from Salaries and Benefits, Expenses, and Food Products appropriations and \$152,544 of the Grants and Donations Trust Fund from Food Products to the Contracted Services appropriations category. The transfer of funds to the Contracted Services appropriations category will permit the agency to amend existing contracts for detention food services delivery to include provision of food services to the residential commitment facilities identified above.
3. Transfer one FTE and \$23,514 of salary rate from the Secure Residential Commitment budget entity to the Detention Center Program for statewide food services program management and oversight.

Governor's Recommendation:

Recommend approval of the agency's request to transfer funds between appropriations categories in order to outsource food services in three state-operated residential commitment facilities.

Commission Staff Comments:

Recommend approval by the Legislative Budget Commission as recommended by the Governor's Office.

*Legislative Budget Commission Meeting
June 13, 2002*

Senate Subcommittee: Public Safety and Judiciary Senate Analyst: Robert Beck Phone Number: (850) 487-5140 or SunCom 277-5140 E-mail Address: robert.beck@LASPBS.state.fl.us	House Committee: Criminal Justice Appropriations House Analyst: Jim DeBeaugrine Phone Number: (850) 488-6204 or SunCom 278-6204 E-mail Address: jim.debeaugrine@LASPBS.state.fl.us
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Line Item No.	Budget Entity / Fund / Appropriation Category Title LAS/PBS Account Number	CF	REQUESTED BY AGENCY		RECOMMENDED BY GOVERNOR		APPROVED BY THE LEGISLATIVE BUDGET COMMISSION	
			Appropriation	Reserve	Appropriation	Reserve	Appropriation	Reserve
DEPARTMENT OF JUVENILE JUSTICE								
<u>Non-Secure Residential Commitment (80800100)</u>								
<u>General Revenue Fund</u>								
Positions and Rate								
	Positions		(6.0)	6.0	(6.0)	6.0		
	Salary and Rate		(102,358)		(102,358)			
1158	Salaries and Benefits 80800100-010000-00-1000		(133,065)		(133,065)			
1160	Expenses 80800100-040000-00-1000		(20,184)		(20,184)			
1162	Food Products 80800100-070000-00-1000		(145,400)		(145,400)			
1165	G/A-Contracted Services 80800100-100778-00-1000		298,649		298,649			
Grants and Donations Trust Fund								
1162	Food Products 80800100-070000-00-2339		(26,609)		(26,609)			
1165	G/A-Contracted Services 80800100-100778-00-2339		26,609		26,609			

Line Item No.	Budget Entity / Fund / Appropriation Category Title LAS/PBS Account Number	CF	REQUESTED BY AGENCY		RECOMMENDED BY GOVERNOR		APPROVED BY THE LEGISLATIVE BUDGET COMMISSION	
			Appropriation	Reserve	Appropriation	Reserve	Appropriation	Reserve
DEPARTMENT OF JUVENILE JUSTICE								
<u>Secure Residential Commitment (80800200)</u>								
<u>General Revenue Fund</u>								
Positions and Rate								
	Positions		(24.0)	23.0	(24.0)	23.0		
	Salary and Rate		(425,991)		(425,991)			
	Salaries and Benefits							
1170	80800200-010000-00-1000		(580,637)		(580,637)			
	Expenses							
1172	80800200-040000-00-1000		(50,518)		(50,518)			
	Food Products							
1174	80800200-070000-00-1000		(177,641)		(177,641)			
	G/A-Contracted Services							
1178	80800200-100778-00-1000		747,957		747,957			
Grants and Donations Trust Fund								
	Expenses							
1172	80800200-040000-00-2339		(30,276)		(30,276)			
	Food Products							
1174	80800200-070000-00-2339		(95,659)		(95,659)			
	G/A-Contracted Services							
1178	80800200-100778-00-2339		125,935		125,935			
<u>Detention Centers (80400100)</u>								
Positions and Rate								
	Positions		1.0		1.0			
	Salary Rate		23,514		23,514			
General Revenue Fund								
	Salaries and Benefits							
1112	80400100-010000-00-1000		57,417		57,417			
	Expenses							
1114	80400100-040000-00-1000		3,422		3,422			

Special Project Monitoring Update for the Legislative Budget Commission

Fiscal Year 2001-2002 - Special Project Monitoring Activities

Florida Department of Law Enforcement – Integrated Criminal History System

Background: The Florida Department of Law Enforcement (FDLE) currently operates the Computerized Criminal History (CCH) system and Automated Fingerprint Identification System (AFIS). These systems are the two primary information systems used to manage Florida's criminal records. The CCH system contains information on individuals arrested in Florida. This information is grouped into personal information describing each individual, arrest details, results of any judicial proceedings associated with an arrest, and any custody penalties for the arrest. The AFIS contains digitized fingerprint images and encoded minutiae along with basic demographic information about the arrested individuals whose fingerprints are in the system. The Integrated Criminal History System (ICHS) project includes a redesign of the State's CCH system and the AFIS in order to provide a single, integrated system that will more effectively manage information such as narrative history, photographs and fingerprint images.

Project Status: The department received draft design deliverables from its consultant on May 1 and is currently reviewing those deliverables and providing feedback where modifications are required. The outlook appears good for the successful acceptance of the deliverables and completion of the contract this summer. Agency staff recently met with TRW to discuss the contracting and project management approach that is being developed for the next stages of the project.

The next agency head briefing will be on June 19, 2002. A comment resolution meeting for the monitor's current quarterly assessment report will be held on Thursday, June 6, 2002. Jacobs Sverdrup is the monitor for this project.

Current Issues: The ICHS project team should continue its work to:

- Complete final acceptance of current fiscal year project deliverables;
- Finalize the project's planning process and the intended contracting/procurement strategy for next fiscal year.

Department of Health – Integrated Health Information System

Background: The Integrated Health Information Systems Project (IHIS) is created as the overarching vehicle for the collection, reporting, exchange, and management of health related information for the Florida Department of Health (DOH). Primary stakeholders include County Health Departments, Children's Medical Services, and individual program units that combine to serve the public health needs of Florida. The IHIS Project is made up of three major components: infrastructure, applications and integration. The infrastructure component of the project, which is complete, involved development and upgrading the department's network and desktops. The second component addresses application development and migration of some or all of the existing and legacy systems to integrated web-based systems to increase public access to state resources through the Internet. The integration component incorporates information sharing and data integration initiatives. This third component is complete and operational. The first efforts to integrate department systems with the integration broker included Vital Statistics and Immunizations.

Project Status: The IHIS integration component has been successfully completed. The first efforts to integrate the department's systems created an Enterprise Master Person Index for clients in the legacy Vital Statistics and Immunization systems. Using the integration tools, the department also successfully integrated the Sexually Transmitted Disease (STD) system with the state labs for transferring lab data. This integration now provides real-time alerts for these STD events, which previously used to take days.

Special Project Monitoring Update for the Legislative Budget Commission

The remaining IHIS project components include the application development and migration of the following sub-projects: Vital Statistics, Children's Medical Services, County Health Department and Environmental Health (EH). Each of these sub-projects has custom software development and / or software modification activities that must be successfully completed if these sub-projects are to be successful. The Vital Statistics project team continues to evaluate its current mainframe provider's client server product but has not yet completed the product evaluation process. The County Health Department software development project is scheduled for implementation within two years. The Environmental Health sub-project continues to exhibit serious problems. The EH software vendor offered to delay its June contract end date for several months to allow the department sufficient time to test. The department has not yet decided whether to permit another contract extension. The department received the EH vendor's software on May 24 and is currently working to complete functional and volumetric testing activities for the EH software.

The special monitor's last quarterly report was distributed on May 16, 2002. The last agency head briefing by the special monitor took place on Thursday, May 30, 2002. Northrop Grumman is the monitor for this project.

Current Issues: The IHIS Steering Committee elected not to consider an extension of the EH contract request brought forward by the EH Program Office and EH Project Team this week. Options before the committee require a decision on (1) whether to make an accept / reject decision on the delivered EH software no later than July 21, 2002, or (2) pursue an additional contract amendment that would extend the contract until December 21, 2002, permit the department to perform more extensive testing of the delivered EH software and commit the software vendor to rework the system as needed based upon test results.

Department of Children and Families – SACWIS / HomeSafenet Project

Background: HomeSafenet (HSn) is a large, multi-year project with the objectives of establishing a comprehensive, integrated information system in support of the child welfare programs. Specific goals include development and implementation of an automated child welfare case management system to enable improved case planning, enhanced management functionality, and financial processing. Approximately 6,300 users at more than 120 statewide locations will eventually use this system. The system is being designed to support department personnel and community partners alike by automating statutory and rule-based policies and procedures governing the service delivery and reporting functions.

Project Status: The HSn project team has recently engaged an organizational change management consultant to assist the project team with:

- Assessing District & Private Provider Change Readiness;
- Assessing and surveying end-user & management stakeholders to better understand the functional effectiveness of the HSn application and its required business processes;
- Developing an effective Organizational Change Management and Communication Plan based upon analysis of assessment and survey results.

The department continues to support Release 2.1 and continue development activities on Release 2.2. Release 2.2 is currently scheduled to be deployed beginning in late summer with final statewide implementation scheduled to be completed in October 2002.

The special monitor recently concluded its Community Based Care Provider (CBC) assessment & interview process. Each CBC was provided a brief survey vehicle designed to validate some of the issues and concerns that this user group has reported and provide an initial understanding of how HSn and its corresponding business practices are working for CBC end users. After receiving

Special Project Monitoring Update for the Legislative Budget Commission

completed surveys from CBCs, the special monitor followed up with site visits and/or phone conference calls in order to validate data received, discuss issues not addressed by survey, and receive additional feedback. The special monitor is also currently working with the department project team to advise on how to modify the survey and assessment instruments being developed by the department's change management consultant so as to provide a better understanding of the functional effectiveness of HSn Release 2.1 and its business processes in the field. *It is the special monitor's plan to similarly survey and visit State District Operations staff early in fiscal year 2002-03.*

The project received a site visit report, dated May 9th, from the federal Administration for Children and Families. The report was based upon a site visit that took place on January 9 - 11, 2002, to review the progress of HomeSafenet. The report was not a compliance report but several suggestions were made in the report identifying issues that would be considered deficiencies during a future compliance visit if not successfully managed by the HSn project team. *The report also stated that in order for HSn to continue to qualify for funding and avoid recoupment of federal dollars, the system must be used by all CBCs to perform all child welfare functions for which federal funds are being expended in Florida.*

Current Issues: The HSn project team should continue its work to:

- Complete the HSn project communication plan and begin its implementation to (1) ensure that the field completely understands current functionality and application usage and business process requirements, and (2) improve HSn by actively soliciting, encouraging, rewarding and incorporating district and private provider feedback into project planning and implementation activities;
- Complete initial change readiness assessment and survey activities and begin implementation of the HSn organizational change management plan;
- Increase end-user participation in appropriate project activities (*e.g., Training, Requirements Definition, Prioritization of Break-Fix / New functionality Requests*);
- Synchronize and include HSn management reports as deliverables within future HSn release planning in order to provide field with necessary reporting capability;
- Increase the speed in which new staff are provided HSn training and password access to the HSn system;
- Customize training to meet specific needs of District, CBC, Sheriff's, and H.Q. management and end-user job requirements and experience levels;
- Enhance current case management application and reports based on staff functionality needs.

The special monitor's monthly briefing with the agency head took place on April 10, 2002. The next quarterly report will be submitted to the department for comment resolution the week of June 10, 2002. GovConnect is the monitor for this project.

Department of Education - Florida Academic Counseling and Tracking System (FACTS)

Background: This project is a collaborative effort by the Division of Community Colleges and the Division of State Universities. It implements s. 240.2099, F.S., requiring a single, statewide computer-assisted student advising system for post-secondary education. The project is managed by the Florida Center for Advising and Academic Support at the University of South Florida. The development of the initial functionality of the system components will be complete this calendar year, but full implementation at all 38 institutions is not anticipated until 2003. The project also is planning an expanded role to support academic advisement for K-20 students. The FACTS site already has some tracks and functionality designed for high school students preparing for college.

Special Project Monitoring Update for the Legislative Budget Commission

Project Status: The next quarterly assessment report is in review and is expected to be delivered by July 3, 2002. It will focus on the 2+2 articulated audit and an update to project plan and documentation artifacts by the project team. The project staff will brief legislative staff on Wednesday, June 12, 2002, regarding the updated plans for FACTS. The project monitor will present any findings or concerns regarding the current project status and risks at this time.

The project has not moved significantly in completing FACTS standard system documentation. This project has not been designated for special monitoring next fiscal year since development initial planned functionality will be complete by the end of the fiscal year. The project team is now working with the community college and university consortia to continue implementation activities. Jacobs Sverdrup is the monitor for this project.

Current Issues: The monitor has noted problems with proceeding with development without finalized requirements for the 2+2 articulated audit. Without final requirements and processes to manage and control them, the project cannot adequately schedule and plan the resources needed to complete the project. The project currently relies on significant efforts and "good will" of project personnel and contractors for much of its progress and accomplishments. The project needs to continue to formalize its processes for development, implementation, and maintenance to reduce the risk associated with this factor. It also needs to complete current system documentation.

Department of Education - State Student Financial Aid Database (SSFAD)

Background: This project consolidates systems supporting the 26 state merit and need-based financial assistance programs for students attending Florida post-secondary institutions. The system will allow students to submit a single application via the web for all state financial aid programs and enable them to obtain online status information regarding their applications.

Project Status: The Office of Student Financial Assistance (OSFA) originally was planning to use the new system to issue award letters in April and May 2002. They are still working on completing data conversion and finalizing the calculations module for financial aid awards. The new target date is mid-June. The most recent project plan received by TRW indicates that OSFA has slipped on development and deployment of some of the reports (*e.g., 5-Year Summary, FSAG, specific monthly expenditure reports, etc.*) necessary to the system. The project team is aware of this issue and believes that current efforts to resolve this issue will still allow them to complete this project on time (*by July 22, 2002*).

MGT delivered its final report for agency response on May 14, 2002 and received the agency response on May 23, 2002. The report was expected to be an "end of stage" report because of the anticipated completion of the calculations module; however, because OSFA restructured its work plan and extended the schedule task completion date until the end of June, TRW has amended its contract with the special monitor to reduce the monitoring effort and provide slight modifications to this last report. MGT of America was the monitor for this project. TRW has assumed the monitoring role and is receiving updates to the SSFAD project plan and attending some technical status and monthly steering committee meetings. Since this project has not been designated for special monitoring in fiscal year 2002-03, TRW will monitor this project through its expected July 22, completion date.

Current Issues: Other than the potential for further schedule slippage due to report production activities, there are no significant issues of concern at this time.

Special Project Monitoring Update for the Legislative Budget Commission

Agency for Health Care Administration - Medicaid Health Insurance Portability & Accountability Act (HIPAA)

Background: The Health Insurance Portability and Accountability Act of 1996 was enacted by Congress to standardize electronic claim formats across the nation and reduce administrative burdens in the health care industry. HIPAA rules have been established in final or draft form for the following provisions: (1) a national electronic standard for health care transaction codes; (2) requirements to protect the privacy of individual health information; and (3) security requirements for the storage and transmission of health information. Additional rules are expected for claims attachments; first report of injury; national identifiers for providers, health plans, and employers; and electronic signatures. The Agency for Health Care Administration (AHCA) is responsible for implementing changes required for HIPAA compliance for the Medicaid program. Medicaid-related changes associated with HIPAA are eligible for a 90% Federal Financial Participation rate.

Project Status: The Medicaid HIPAA project is considerably farther along in its progress than the rest of the agency. ACS (the fiscal agent) has completed an analysis that compares the current Florida Medicaid Management Information System (FMMS) functionality with HIPAA electronic transaction and code set requirements to identify any functionality “gaps” that must be remediated. ACS and KPMG are completing similar analyses of the privacy and security processes in the Medicaid program to identify any deficiencies that would also require remediation to achieve HIPAA compliance. KPMG has also completed the setup of the project management office that will be used to manage the HIPAA Medicaid project. The project team has completed a Provider Outreach and Communication Plan to disseminate information to Medicaid providers and other stakeholder groups. The team also has drafted a Compliance Test Plan for the FMMS remediation effort and an Advanced Planning Document to be submitted for federal funding approval for necessary remediation activity.

The appropriation of funds for continuing KPMG’s contract, in combination with the additional staff provided by the Legislature bodes well for the Medicaid HIPAA project. The project team is planning to contract with ACS for the required Medicaid remediation activities as well as to setup a Medicaid clearinghouse and translator service to support HIPAA Electronic Data Interchange (EDI) requirements. The work plan for this effort is due within the next few weeks. The special monitor continues to review Medicaid HIPAA project plans and documents and provide feedback based on its analysis. The Medicaid HIPAA Project staff and monitor briefed legislative staff on project status on June 4, 2002. The last agency head briefing was conducted on June 3, 2002. GovConnect is the monitor for this project.

Current Issues: Although there are no significant issues and concerns for the Medicaid HIPAA project at this time, the AHCA has significant planning and implementation work to do in the areas of non-Medicaid processes to comply with the HIPAA Privacy requirements by April 14, 2003. While the project has developed a Provider Outreach and Communication Plan, significant work remains to ensure that other state agencies, business associates, and trading partners are also HIPAA compliant. *Although not solely related to this project, there is an apparent need for increased state-wide coordination of those agencies impacted by federal HIPAA requirements. Funds have been provided in the 2002-03 budget to assist with the coordination effort.*

Special Project Monitoring will not take place next fiscal year since the Governor’s Office has vetoed special project monitoring funding for this project in the 2002-03 budget.



Revised Legislative Budget Commission Calendar for 2002

- July 18, 2002

Additional meetings may be scheduled upon call of the Chair.